



**The Belt Railway Company of Chicago**  
**NO SMOKING POLICY**  
**REVISED JANUARY 1, 2012**

As of January 1, 2008, the Smoke-Free Illinois Act requires that indoor places of employment be completely smoke-free. Places of employment include offices and work areas, conference rooms, break rooms, cafeterias and other common areas. The Belt Railway Company of Chicago (BRC) is completely smoke-free indoors, including but not limited to, all buildings, vehicles, shop facilities, warehouses, and within **15 feet** from all entrances, exits, windows that open and ventilation areas. The purpose of the Smoke-free Illinois Act is to protect others from the harmful effects of secondhand smoke.

Compliance with this policy is required of all employees and visitors alike. Violation of this policy will subject an employee to discipline and a visitor to expulsion from BRC property.

Each department supervisor must review the practices and areas of accountability and assure compliance with this policy.

If there are any questions concerning the application of this policy, please contact Tim Coffey, General Counsel, Secretary and Director of Human Resources at (708) 496-4112.

*Revised and Distributed January 1, 2012*  
*Effective January 1, 2008*